## **Windsor Trace Homes Association Newsletter**

# Windsor Trace Homes Association Board Members & Contact Information

President: Brian Hamilton (Email) bajaham@sbcglobal.net (Phone) 816-550-3336

Vice-President: Joe Mueller (Email) jdmthermo@yahoo.com (Phone) 913-231-2907

### Volunteers are always welcome!

Please call to find out how to become involved in your Windsor Trace Homes Association.

## Reminder: Home Improvement Projects Require Approval



Planning a home improvement project? Don't forget to submit your project plan in writing for Homes Association approval <u>prior</u> to starting the project.

Projects requiring advanced approval include new deck, deck additions, fencing, structural changes or additions, concrete additions, and painting.

Also, check with the City of Olathe to ensure your project does not require a permit.

#### **How To Obtain Homes Association Project Approval:**

- 1. Contact a board member (Brian or Joe) to obtain an architectural review form. See contact info above.
- 2. Complete the form.
- 3. Return completed form with a sketch or blueprint of proposed project OR paint samples for paint color changes.
- 4. Allow up to 10 days for approval response.



If you want to participate in the Windsor Trace Annual Neighborhood Garage Sale please contact Brian Hamilton to receive your complimentary Garage Sale Kit.

#### Windsor Trace Homes Association

c/o Homes Associations of Kansas City 4200 Somerset Drive, Suite 216 Prairie Village, KS 66208